

DEIS Three-Year Plan

Summary Framework

School Name: Colaiste Mhuire Co-Ed

Roll Number: 72490C

Period of Plan: Sept 13 – Sept 16

Date(s) of Ratification by Board of Management: September 2013

DEIS Planning: Plan to promote Attendance

Summary Plan to promote ATTENDANCE

Target(s):

State in specific terms how ATTENDANCE should improve as a result of measures in the school's DEIS plan (*number the targets*)

1. *Increase overall attendance in the school by 2 %.*
- 2 *To improve the accuracy and efficiency of roll call/ registration data by December 2013.*
3. *Every student to receive an accurate report of attendance on reports by December 2013.*
4. *Attendance policy to be in place by December 2014 .*
5. *Liase with NEWB regarding students with chronic attendance issues.*
6. *That the number of students who miss 20 days or more will decrease by 2 % each year.*

Actions:

State proposed measures (both existing and new) to improve ATTENDANCE. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

| Measure | To address target(s) | Who? | Lead responsibility | When? | Resources? |
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**DEIS Planning:
Plan to promote Attendance**

| | no. | | | | |
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| Online roll call at morning registration. | 2 & 3 | <i>All classes</i> | <i>Class teacher/ Deputy Principal</i> | School Day | Personnel |
| Online roll call in all classes | 2 & 3 | <i>All classes</i> | <i>Class teacher/ Deputy Principal</i> | School Day | Personnel |
| Collation of attendance | 2 | <i>All classes</i> | <i>SCP & Deputy Principal</i> | Monthly | Personnel |
| Spot checks of attendance in class | 2 | <i>All classes</i> | <i>SCP</i> | At Random | SCP |
| Ensure staff awareness by providing lists of absences to all staff each day via VS Ware | 1 & 2 | | <i>Deputy Principal</i> | Daily | VS Ware |
| Use of dual system until staff familiar with VS Ware | 2 | <i>All classes</i> | <i>Deputy Principal</i> | Daily | Deputy Principal & VS Ware |
| Targeting of students with poor attendance | 1 & 6 | <i>Targeted group</i> | <i>SCP, HSCL & Attendance</i> | November & | SCP & HSCL |

· It is possible that a measure may address a number of targets

**DEIS Planning:
Plan to promote Attendance**

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| Issue attendance report to all students at Christmas and Summer | 3 | <i>All students</i> | <i>Officer Management</i> | December Christmas and Summer | Personnel & IT |
| Attendance Certificate at awards night/ JCSP Attendance Certificate | 1 | <i>Junior Cycle Students</i> | <i>Deputy Principal & Year Heads</i> | End of Year | Year head & Certificate Template |
| Home Visits re Absenteeism (for persistent late attenders) | 1 | <i>All classes</i> | <i>HSCCL</i> | | Personnel |
| Monthly Attendance Data to NEWB | 1 & 5 | <i>Attendance Officer & SCP</i> | <i>Attendance Officer</i> | Monthly | Personnel/ Time |
| Initiative targeting attendance 'Miss school Miss out' in November and December | 1 | <i>SCP and Attendance Officer</i> | <i>Attendance Officer</i> | November & December | Time |
| Perfect Attendance | 1 | <i>1st Years</i> | <i>Deputy Principal</i> | Every term | Time & VS Ware |
| Attendance Policy | 4 | <i>Staff</i> | <i>Deputy Principal</i> | SDP meetings | Time |
| Target LCA Attendance re 90% requirement for credit | 1 | <i>Programme Co-</i> | <i>Programme Co-</i> | Daily | Time |

**DEIS Planning:
Plan to promote Attendance**

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| | | <i>ordinator</i> | <i>Ordinator</i> | | |
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Monitoring:

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

Attendance will be monitored termly at meetings between Attendance Officer, Deputy Principal, SCP Year Heads.

Attendance will be monitored daily, weekly, monthly & annually with high risk students monitored on an ongoing basis.

Records of HSCL visits to families regarding attendance upon referral.

Monitoring of NEWB reports and attendance checklist records.

Regular meetings to monitor progress of identified students.

Review numbers receiving full attendance certificates.

Evaluation:

State how impact of actions on ATTENDANCE will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

**DEIS Planning:
Plan to promote Attendance**

Progress will be evaluated through comparison with baseline data including last years figures.

Evaluated by SCP team in cooperation with school management and staff.

HSCCL evaluations of visits carried out.

Evaluation/ Comparison of NEWB reports.

DEIS team to monitor plan on a regular basis.

DEIS Planning: Plan to improve Numeracy Levels

Summary Plan to improve NUMERACY LEVELS

Target(s):

State in specific terms how NUMERACY LEVELS should improve as a result of measures in the school's DEIS plan (*number the targets*)

1. *To reduce the % of students with significant numeracy problems by 5% in each year group by 2017*

2. *To have more accurate information/data on Numeracy and its tracking available.*

3. *To increase the number of Students sitting the Higher Level Junior Cert Maths Exam to 25% by 2017.*

Actions:

State proposed measures (both existing and new) to improve NUMERACY LEVELS. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

| Measure | To address target(s) no.: | Who? | Lead responsibility | When? | Resources? |
|---------|--|------|------------------------|-------|------------|
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· It is possible that a measure may address a number of targets

**DEIS Planning:
Plan to improve Numeracy Levels**

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| <ul style="list-style-type: none"> • Maths teachers to avail of Maths Competitions/Events as they arise -Maths Eyes Competition -IMTA Maths Quizes -School-Based Quiz | 1, 3 | <i>Whole School</i> | | into annual School Calendar from 2013 | Planning Time |
| <ul style="list-style-type: none"> • All subject Departments to incorporate Numeracy Moments into their Subject Curriulum | 1, 3 | <i>Whole School</i> | <i>All teachers. Management to provide adequate planning time</i> | Planning Time during SDP Croke Park hours | Planning Time |

**DEIS Planning:
Plan to improve Numeracy Levels**

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|---|-------------|--|--|--|--|
| <p>Classes to help parents help students their with Maths Homework.</p> | <p>1, 3</p> | <p><i>Partnership with parents</i></p> | <p><i>Lead Maths Teacher</i></p> <p><i>HSCCL</i></p> <p><i>Numeracy Team to help devise suitable programme</i></p> | <p>2013/14</p> <p>Amend programme as appropriate and run again in subsequent academic years.</p> | <p>Maths Teacher to deliver classes.</p> |
|---|-------------|--|--|--|--|

Monitoring:

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

Creation of Numeracy –Rich environment to be monitored at end of 2014 academic year

**DEIS Planning:
Plan to improve Numeracy Levels**

Focus group of parents and their requirements around helping with Maths Homework.

Statistics on Maths J.C. Results annually.

Survey on Teachers use of “Maths Moments”

DEIS Team to monitor implementation of plan on an on-going basis.

Evaluation:

State how impact of actions on NUMERACY LEVELS will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

**DEIS Planning:
Plan to improve Numeracy Levels**

Re-evaluate and compare data on students with Numeracy problems against baseline data.

DEIS Team to evaluate if targets set have been achieved .

Management to judge effectiveness of initiatives in place.

DEIS Planning: Plan to improve Literacy Levels

Summary Plan to improve LITERACY LEVELS

Target(s):

State in specific terms how LITERACY LEVELS should improve as a result of measures in the school's DEIS plan (*number the targets*)

1. *Promote an awareness of literacy as a skill necessary in all subjects.*
2. *Have a particular focus on spelling, the rules of spelling and the structuring of work i.e. paragraphs.*
3. *Continue to provide in-school and after school interventions for students across the literacy spectrum.*
4. *Have a co-ordinated approach to literacy in key assignments and completion of tasks for LCA.*
5. *Reading interest and ability should improve by 5% with the introduction of timetabled library classes in the junior cycle.*
6. *To reduce the percentage of students with significant literacy problems by 5% in each year group by 2016.*
7. *Students will improve by 5% in SRS reading tests and will have an increased score on the reading for pleasure survey.*

Actions:

State proposed measures (both existing and new) to improve LITERACY LEVELS. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

| Measure | To address target(s) no.: | Who? | Lead responsibility | When? | Resources? |
|---------|---------------------------|------|---------------------|-------|------------|
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· It is possible that a measure may address a number of targets

**DEIS Planning:
Plan to improve Literacy Levels**

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|---|--|---|--|-------------------|---|
| <p>Test all students in the school using a standardised test.</p> <p>Compare these results with junior certificate and leaving certificate figures, follow with interventions for those who fall below the 10th percentile in reading.</p> | | <p><i>SEN team.</i></p> | <p><i>Deputy Principal</i></p> | <p>Term one</p> | <p>Standardised test</p> <p>“Access test”.</p> |
| <p>Correspond with both staff and parents about the importance of our literacy initiatives.</p> | | <p><i>Deputy Principal</i></p> <p><i>Literacy link co-ordinator</i></p> <p><i>HSCL(Home School Community Liasion.)</i></p> | <p><i>Literacy link co-ordinator</i></p> | <p>2013- 2016</p> | <p>Staff/ subject meetings- Agenda item.</p> <p>Staff e mail.</p> |
| <p>Introduction of initiatives to both staff and students regarding literacy.</p> <p>Common Marking Scheme, Keywords, Introduction of library classes as a means of improving reading and attitudes to reading.</p> | | <p><i>Literacy link co-ordinator</i></p> <p><i>Principal</i></p> <p><i>Deputy principal</i></p> | <p><i>Literacy link co-ordinator</i></p> | <p>2013- 2016</p> | <p>Staff/ subject meetings- Agenda item.</p> <p>Staff e mail.</p> |
| <p>Introduction of timetabled library classes for students in the junior cycle.</p> | | <p><i>Principal</i></p> | <p><i>Library co-coordinator</i></p> | <p>2013- 2016</p> | <p>SCP supports,</p> <p>Library</p> |

**DEIS Planning:
Plan to improve Literacy Levels**

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| | | <i>Deputy principal English Department</i> | <i>Deputy Principal</i> | | resources |
| Continue in the promotion of keywords and learning environments in the classroom. | | <i>All Teachers</i> | <i>Literacy link co-ordinator</i> | All Year 2013-2014 | Keyword templates and displays. |
| Continue in LISP (language in science programme.) In conjunction with University of Limerick. | | <i>Science Department</i> | <i>Head of Science Department.</i> | 2013- 2016 | Library Supports Keyword Journals |
| To implement a functioning computerised library system. | | <i>Deputy Principal</i> | <i>Deputy Principal Library co-ordinator</i> | 2013-2016 | Jobs bridge programme. |
| Intergenerational reading/ paired reading | | <i>English Department HSCL</i> | <i>HSCL</i> | 2013-2016 | Library Supports |
| Make a book Programme | | <i>SEN team</i> | <i>Head of SEN team</i> | 2013-2016 | JCSP resources |
| Monitoring: | | | | | |

DEIS Planning: Plan to improve Literacy Levels

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

- Records will be collated and checked annually.
- Monitor standardised testing and results.
- Monitor all reading initiatives and assess their efficiency through the use of an attitudinal survey.
- All classrooms are to promote a positive learning environment and make use of keywords/ literacy displays.
- Implementation of spelling/ grammar marking scheme to be tested annually from a sample selection of students work.
- Feedback from staff regarding spelling and other initiatives.
- DEIS team will monitor plan on an ongoing basis.

Evaluation:

State how impact of actions on LITERACY LEVELS will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

Literacy levels will be examined at the end of the three years in the following ways;

- An attitudinal survey will be distributed to both the students and staff and these responses will be recorded.
- Results will be compared with regards to standardised testing from first year to third year.
- Management will also judge the effectiveness of strategies in place.

**DEIS Planning:
Plan to promote Partnership with Parents**

Summary Plan to promote PARTNERSHIP WITH PARENTS

Target(s):

State in specific terms how PARTNERSHIP WITH PARENTS should improve as a result of measures in the school's DEIS plan (*number the targets*)

- 1 *To make contact with parent/guardian of each first year student in the first term with a home visit/phone call /induction evening*
- 2 *To run a maths programme for first year parents*
- 3 *To run a cookery programme for first year parents*
- 4 *All parents of students targeted by SCP (School Completion Programme) will be visited /contacted to offer support regularly.*
- 5 *Keep in regular contact with the parents/guardians of LCA students*

Actions:

State proposed measures (both existing and new) to improve PARTNERSHIP WITH PARENTS. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

| Measure | To | Who? | Lead | When? | Resources? |
|---------|----|------|------|-------|------------|
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**DEIS Planning:
Plan to promote Partnership with Parents**

| | address target(s) no.· | | responsibility | | |
|---|------------------------------|---------------------------------------|----------------|--|------------------------|
| Home visits of first year students where necessary | 1 | <i>HSCL</i> | <i>HSCL</i> | Before end of December of each calendar year | School calendar/ diary |
| Send notification of courses/ contact parents/reminder of programme | 2 and 3 | <i>HSCL</i> | <i>HSCL</i> | Oct-Dec | Tutor/ETB Room |
| Joint home visits with SCP for students that require specific intervention | 4 | <i>HSCL/SCP</i> | <i>SCP</i> | As required | SCP programme |
| Encourage attendance at information evenings and continue with home visits | 5 | <i>HSCL/ Guidance Teacher</i> | <i>HSCL</i> | DEC-JAN | Information on options |

· It is possible that a measure may address a number of targets

**DEIS Planning:
Plan to promote Partnership with Parents**

Monitoring:

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

Attendance at parent teacher meetings

Participation in courses/coffee mornings/ induction evening and information talks

Evaluation:

State how impact of actions on PARTNERSHIP WITH PARENTS will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

Recording work of HSCL Coordinator using template provided.

Evaluation of parents views on partnership with the school

Evaluate parent feed back on value and focus of home visits

Compare attendance at school events.

**DEIS Planning:
Plan to promote Partnership with Parents**

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**DEIS Planning:
Plan to promote partnership with others**

Summary Plan to promote PARTNERSHIP WITH OTHERS

Target(s):

State in specific terms how PARTNERSHIP WITH OTHERS should improve as a result of measures in the school's DEIS plan (*number the targets*)

1 There will be a representative at meetings of other agencies involving students where invited to attend

2 Year project for TAEPN(Thurles Area Education Partnership Network)

3 Liaise with Barnardos and TRYS(Tipperary Regional Youth Services)

4 Build relationships with others involved in work experience for LCA(Leaving Certificate Applied)

5 Continue to develop links with school business partnership

6 Strengthen links with LIT and the Source

7 Intergenerational Reading Group continue involvement

Actions:

State proposed measures (both existing and new) to improve PARTNERSHIP WITH OTHERS. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

**DEIS Planning:
Plan to promote partnership with others**

| Measure | To address target(s) no.: | Who? | Lead responsibility | When? | Resources? |
|---|----------------------------------|----------------------------|------------------------------|--------------|-----------------------------|
| A school rep. will attend HSE meetings | 1 | <i>HSCL/SCP</i> | <i>Principal</i> | 2013-2014 | Time for Meetings |
| Focus project of TAEPN | 2 | <i>HSCL</i> | <i>HSCL</i> | 2013-2014 | Room Time for Meetings |
| Contact with agencies in the Thurles area including school enterprise links with Lisheen mines and arts link with the Source | 3 | <i>HSCL</i> | <i>HSCL</i> | As required | Time for meetings |
| Visit students when on work experience Continue to support school business partnership | 4 5/6 | <i>HSCL</i> <i>HSCL</i> | <i>Programme Coordinator</i> | As required | Calendar of work experience |

· It is possible that a measure may address a number of targets

**DEIS Planning:
Plan to promote partnership with others**

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| Continue to support intergenerational reading group | 7 | <i>HSCCL and SEN teachers</i> | <i>SEN</i> | Yearly | Volunteers and Room |
|--|---|-------------------------------|------------|--------|---------------------|

Monitoring:

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

Principal or whoever attends meetings will liaise with support team where possible regarding HSE/NEWB

Analyses reports

Maintain contact with and feedback from local groups

Formal feedback from Parents and Students through attitudinal surveys

Formal feedback from LIT and the Source through group discussions

Evaluation:

State how impact of actions on PARTNERSHIP WITH OTHERS will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

The minutes from all meetings will be distributed and any issues arising will be dealt with

**DEIS Planning:
Plan to promote partnership with others**

Measured by comparing with past years

Maintain close contact with link person from agencies

Summary Plan to improve EXAMINATION ATTAINMENT

Target(s):

State in specific terms how EXAMINATION ATTAINMENT should improve as a result of measures in the school's DEIS plan (*number the targets*)

- 1. An overall increase in the number of students taking JC Higher Level Papers of 5% over the lifetime of the plan*
- 2. To increase the number of students achieving 400 points or above by 2% in the Leaving Certificate over the lifetime of the plan*
- 3. To maintain LCA Results at the current level over the three years of the plan*
- 4. A 10% increase in Junior Cycle students pursuing STEM (Science Technology Engineering and Maths) subjects over the three years*

Actions:

State proposed measures (both existing and new) to improve EXAMINATION ATTAINMENT. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

| Measure | To | Who? | Lead | When? | Resources? |
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| | address target(s) no.: | | responsibility | | |
|---|------------------------------|--|----------------|-----------|--------------------------|
| Monthly Test Monitoring/Academic Tracking | 1,2,3 | D.P., Yearheads, All Staff | Principal/DP | 2013/2016 | Journal, VS Ware |
| Attendance Monitoring and Attendance Awards | 1,2,3 | Attendance Officer D.P., Yearheads | Principal/DP | 2013/2016 | VS Ware |
| Study Skills Workshops/Initiatives – 3rd and 6th Years and LCA | 1,2,3 | External Company/All Staff | DP and GC | 2013/2016 | Websites, Handoutsetc |
| Study Skills Class for 1st Year Students | 1 | D.P., G.C. | D.P. , G.C. | 2013/2016 | Handouts, Websites |

· It is possible that a measure may address a number of targets

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|---|--------|-----------------------------|--------------|-----------|-------------|
| Encourage Students to pursue Higher Level Papers | 1 | Principal, DP, and Staff | Principal/DP | 2013/2016 | Staff |
| Tracking of Results in 5th and 6 th Year and Linking them to CAO Points | 2 | Principal, DP and Staff | Principal | 2014/2016 | VS Ware |
| Staff Contacts with Parents on grades which are additional to parent teacher meetings | 1,2,3, | All Staff | Principal | 2013/2016 | Staff, Time |
| Workshop for Students on STEM | 4 | DP, GC, External Agency | | 2014/2016 | |
| Introduction of Technology Bursary for 1 st Years | 4 | Principal | | 2013/2016 | |

Monitoring:

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

Monitor Attendance Daily, weekly and annually

Monitor students attainment by way of monthly tests, Christmas tests and summer tests, mock examinations and in the JC and LC

Identify students in need of extra supports to aid attainment

Feedback sheets to students on programmes (JC and LC) and subjects

Review delivery of STEM workshop and make adjustments if necessary

Monitor Baseline date with reference to JC, LC and LCA results each year

Review and Monitor tracking of results and linking to CAO points with a view to improvement

The Deis Team will monitor the plan on an ongoing basis, and provide updates to the management committee.

Evaluation:

State how impact of actions on EXAMINATION ATTAINMENT will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

Compare baseline date with exam results and school reports.

Evaluation by way of surveys (STEM workshop, Study Skills surveys)

Review progress of identified students on an ongoing basis as well as at Year 3 and evaluate in that context

Evaluate LCA results in comparison with overall National figures and other DEIS schools

Summary Plan to improve EDUCATIONAL PROGRESSION

Target(s):

State in specific terms how EDUCATIONAL PROGRESSION should improve as a result of measures in the school's DEIS plan (*number the targets*)

1. *Maintain a progression route for all LCA students*
2. *Achieve an overall numerical increase and an overall percentage increase of 2% in students going to Higher Education and Further Education*
3. *Support students in making appropriate choices for senior cycle in terms of programmes and subjects*
4. *Assist students with SEN (Special Educational Needs) and other exceptional needs to progress to work and/or college*

Actions:

State proposed measures (both existing and new) to improve EDUCATIONAL PROGRESSION. *Actions should be sequenced and coordinated over the three years of the plan to achieve maximum effect*

| Measure | To | Who? | Lead | When? | Resources? |
|---------|----|------|------|-------|------------|
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| | address target(s) no. | | responsibility | | |
|--|-----------------------------|--------------------------------|--|-----------|----------------------------|
| LIT Aspirations Programme | 2 | GC/NLN/LIT Staff | GC/DP | 2013/2016 | Programme |
| Progression Workshop for LCA students parents | 1 | GC | HSCL, GC and Programme Co- Ordinator | 2013/2016 | Handouts Websites |
| Programme Choice Information Workshop for 3rd Years Parents and Transition Parents | 3 | GC, Programme Co-Ordinator, | Principal/DP | 2013/2016 | Presentations/H andouts |
| CAO Information Workshop for Parents, Students | 2 | GC, HSCL | GC | 2013/2016 | Appropriate Resources |

· It is possible that a measure may address a number of targets

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| Open Days, Visiting Speakers | 2 | GC, HSCL Yearheads, | Principal/DP | 2013/2016 | Speakers |
| Work Experience Programmes | 2 | GC, LCVP Teachers, HSCL and Programme Co=Ordinator | DP and Programme Co=Ordinator | 2013/2016 | Business Partners Stakeholders |
| College Link – in terms of access and equity | 4 | DP/GC GC | Principal, Deputy Pricipal | 2013/2016 | |
| LCA Career Workshop – Half a Day | 1,2 | | DP.GC | 2013/2014 | Appropriate Materials |
| Careers and Work Week | 1,2,3,4 | All staff | Principal.DP | 2015/2016 | Staff, Visitors, DVD's |

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| Information on PLC Options | 2 | PLC Co-Ordinator GC | DP | 2013/2016 | PLC Brochures |
|----------------------------|---|------------------------|----|-----------|---------------|

Monitoring:

State how progress will be monitored and at what intervals (monthly/ termly/annually...) over the three years

Monitoring on a frequent and consistent basis within a month of each measure or event

LIT Aspirations – Monitoring on a half yearly basis

Monitoring by way of review on an annual basis between the DP, GC, PLC Co-Ordinator, Programme Co-ordinator, HSCL Co-Ordinator and all other staff involved.

Evaluation:

State how impact of actions on EDUCATIONAL PROGRESSION will be evaluated at the end of the three years

State how progress will be measured, using baseline and targets as guide

Evaluation of student progression with reference to examination results and by way of comparison with baseline data

Evaluation of all measures with a view to improvement by way of surveys and feedback sheets

Evaluation by way of focus group
